DEPARTMENT OF THE ARMY
235th BASE SUPPORT BATTALION
UNIT 28614
APO AE 09177

AETV-WG-A 9 September 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Mandatory Military Family Housing Assignment - Policy # 38

1. REFERENCES:

a. Army Regulation 210-50, Housing Management, 26 Feb 1999.

b. USAREUR Supplement 1 to AR 210-50, Housing Management, 16 May 2002.

2. PURPOSE: To establish the 235th Base Support Battalion policy on mandatory military family housing assignment.

3. SCOPE: All commanders, unit commanders and tenant units within the 235th Base Support Battalion area of responsibility.

4. POLICY: Under the provisions of paragraph 3-13, AR 210-50, Housing Management, dated 26 February 1999, the Ansbach Community will assign qualified military families to available military family housing on a mandatory basis. To accomplish this mission the Housing Office will:

a. Ensure all volunteer families, regardless of rank, are assigned to available housing.

b. Soldiers will be mandatorily assigned only to housing adequate for their grade and bedroom requirement, except in cases of military necessity.

c. Incoming soldiers will be advised of this policy upon arrival. Mandatory assignment will not be made if soldier has less than one year remaining prior to DEROS or if such assignment will cause extreme hardship.

d. Soldiers who make a commitment for community housing after receipt of PCS orders may be mandatorily assigned to on post housing.

e. If on post permanent Government or Government leased housing is not available within six weeks (42 days) of a family's arrival, the housing office may authorize the family the option of seeking private rental housing (PRH). Families, once housed in PRH, will only be required to occupy on post family housing on a volunteer basis.

f. If a soldier refuses to occupy Government housing, he or she will be advised in writing that housing allowances will be forfeited as long as housing adequate for their grade and bedroom requirement is available.

g. Soldiers have the right to request an exception to this policy by submitting a formal Exception to Policy memo, through their chain of command and the DPW Housing Office, to the Garrison Commander. This is referenced in paragraph 1-14 of the BSB Housing Guide.

5. POC for this policy is Chief, Housing Division, Directorate of Public Works, 235th Base Support Battalion, at DSN 467-2971/2970.

JOHN G. REILLY
LTC, SF
Commanding

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