

**USAG Ansbach Schools**  
**Free and Reduced Price Lunch Program**

Dear Parent/Guardian,

The Department of Defense Dependent Schools (DoDDS) offers a healthy lunch every school day for your children. In order to ensure that all children have access to healthy meals offered at school; DoDDS, AAFES, and School Liaison Offices offer free or reduced price lunch for qualified families under the United States Department of Agriculture (USDA). Explanation

The information below is designed to help you understand the program and to assist you in applying for the lunch program. If you qualify, the reduced price lunch is \$.40 and free lunches are free. If you qualify for the program, only one USDA reimbursable lunch will be served at the advertised price per student, per meal, per day. With parental authorization, additional food items may be purchased at the advertised price, and charged to your child's lunch account.

1. DO I NEED TO COMPLETE AN APPLICATION FOR EACH CHILD? No. One application is to be completed per household. Please ensure the application is fully completed prior to submitting. An incomplete application will delay the approval process. Return the completed application to any of the below locations:

Parent Central Services – Katterbach  
Building 5818 Room 103  
DSN: 493-4123  
COM: 0631-3406-4123

School Liaison Officer  
Katterbach Kaserne  
Building 5818 Room 105  
DSN: 467-2098  
COM: 09802-83-2098

Parent Central Services - Storck  
Building 6706  
DSN: 467-4880  
CIV: 09841-83-4880

2. WHO CAN GET FREE OR REDUCED PRICED MEALS? Your child(ren) may receive free or reduced priced meals if your household's gross income is within the established Federal Income Eligibility Guideline limits.

3. MY CHILD(REN)'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE FOR THE CURRENT SCHOOL YEAR? Yes. Your child(ren)'s application is valid for that school year and for the first 30 days of the following school year. You must submit a newly completed application for all subsequent school years.

4. WILL THE INFORMATION I SUBMIT BE CHECKED? Yes, and we may also ask you to send written proof.

5. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

6. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

7. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive prior to deductions taken out. For example, if you normally gross \$1000 each month, but you missed some work last month and only grossed \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

8. ARE THERE ANY MILITARY BENEFITS NOT CONSIDERED AS INCOME? If you reside overseas, currently two military benefits are NOT considered as income: overseas housing allowance (OHA) and cost of living allowance (COLA).