



## USAG Ansbach Vehicle Registration Office

Unit 28614  
APO AE 09177

### Annual renewal checklist

\_\_\_\_\_ Valid ID card

\_\_\_\_\_ Valid USAREUR Drivers License

\_\_\_\_\_ One Completed AE Form 190-1AA or Mail-out form (190-1O) received from HQ USAREUR Completed, with safety inspection stamp within 30 days.

\_\_\_\_\_ Check, Money Order or Credit Card: \$30.00 for 1 year registration  
(\$45.00 if expired within 30 days)

\$60.00 for 2 year registration  
(\$75.00 if expired within 30 days)

\_\_\_\_\_ Plates with a Metal / Plastic Expiration Decal have to be brought into Registration Office to update Expiration Decal

#### **USAG Ansbach Vehicle Registration Office Checklists**

For more information call Commercial: 0981-183-7892 or DSN: 468-7892 or visit  
<http://www.ansbach.army.mil/Newcomers.html#VehicleRegistration>



## USAG Ansbach Vehicle Registration Office

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### Non-operational vehicle registration checklist

\_\_\_\_\_ Valid ID card

\_\_\_\_\_ One Completed AE Form 190-1AA

\_\_\_\_\_ USAREUR License Plates

\_\_\_\_\_ USAREUR Registration

\_\_\_\_\_ Check, Money Order or Credit Card: \$30.00

\_\_\_\_\_ On POST: Memo from Non-op Lot custodian stating vehicle is stored in the NON-OP Lot.

\_\_\_\_\_ Off POST: Memo For Record from Company Commander or Civilian Equivalent, stating the vehicle is parked on private property

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## USAG Ansbach Vehicle Registration Office

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# Non-operational to temporary plates vehicle registration checklist

\_\_\_\_\_ Valid ID card

\_\_\_\_\_ Valid USAREUR Drivers License

\_\_\_\_\_ Valid Non-operational registration

\_\_\_\_\_ One completed AE Form 190-1AA

\_\_\_\_\_ One completed Temp Plate Agreement Form

\_\_\_\_\_ Insurance Confirmation Card (ICC)

\*NOTE (If utilizing USAA, AIG, or VOB, your ICC is transmitted electronically. Contact Vehicle Registration prior to arrival to verify HQ USAREUR receipt)

\_\_\_\_\_ Check, Money Order or Credit Card/Debit Card: \$30.00

**NOTE:** When the customer returns to acquire the permanent plates an additional \$30 payment can be made if a 2 year registration is desired and the vehicle is qualifies.

\*Note: If you are receiving Temporary Plates for multiple vehicles and are paying by check or money order, you will have to provide a separate \$30 payment for each vehicle. For example, receiving Temporary Plates for 2 vehicles requires two checks or money orders each for \$30.

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## USAG Ansbach Vehicle Registration Office

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### Temporary plate renewal checklist

- \_\_\_\_\_ Valid ID card
- \_\_\_\_\_ Valid USAREUR Drivers License
- \_\_\_\_\_ Current Temporary registration
- \_\_\_\_\_ Current Temporary License Plates (Must be clean)
- \_\_\_\_\_ One completed AE Form 190-1AA
- \_\_\_\_\_ New Insurance Confirmation Card (ICC). You need a new insurance card for each new set of Temporary License Plates.  
\*NOTE (If utilizing USAA, AIG, or VOB, your ICC is transmitted electronically. Contact Vehicle Registration prior to arrival to verify HQ USAREUR receipt)
- \_\_\_\_\_ Check, Money Order or Credit Card/Debit Card:           \$30.00

\*Note: If you are receiving Temporary Plates for multiple vehicles and are paying by check or money order, you will have to provide a separate \$30 payment for each vehicle. For example, receiving Temporary Plates for 2 vehicles requires two checks or money orders each for \$30.

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## USAG Ansbach Vehicle Registration Office

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### Temporary to permanent plates checklist

\_\_\_\_\_ Valid ID card

\_\_\_\_\_ Valid USAREUR Drivers License

\_\_\_\_\_ Temporary Plates (**Must Be CLEAN**)

\_\_\_\_\_ Original Completed AE Form 190-1AA with inspection stamp

\_\_\_\_\_ \*An additional \$30 payment can be made if a 2 year registration is desired and the vehicle is qualified.\*

\* Note: Temporary Registration **must not** be expired. If Temporary Registration has expired, additional fees will apply as well as the requirement for a new Insurance Confirmation Card (ICC). (If utilizing USAA, AIG, or VOB, your ICC is transmitted electronically. Contact Vehicle Registration prior to arrival to verify HQ USAREUR receipt)

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## USAG Ansbach Vehicle Registration Office

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### Vehicle driven from NATO country duty station registration checklist

- \_\_\_\_\_ Valid ID card
- \_\_\_\_\_ Valid USAREUR Drivers License
- \_\_\_\_\_ Registration from last duty station
- \_\_\_\_\_ One completed Temp Plate Agreement Form
- \_\_\_\_\_ Insurance Confirmation Card (ICC) (If utilizing USAA, AIG or VOB, your ICC is transmitted electronically, contact Vehicle Registration prior to arrival to verify)
- \_\_\_\_\_ One completed AE Form 190-1AA  
**NOTE:** If in possession of previous license plates and valid registration, go through the safety inspection prior to registering.
- \_\_\_\_\_ A Request to the Limit of POV's authorized to Register (AE Form 190-1AG-R) is required when you need to exceed your limit of POV's Registered:  
**Single / Unaccompanied - 2 POV's and 1 Recreational**  
**Accompanied - 3 POV's and 2 Recreational**
- \_\_\_\_\_ Check, Money Order or Credit Card:      \$30.00
- \_\_\_\_\_ Copy of PCS Orders. (Only required to register the first vehicle with USAREUR.)

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## USAG Ansbach Vehicle Registration Office

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### New U.S. specifications vehicle purchase and registration checklist

- \_\_\_\_\_ Valid ID card
- \_\_\_\_\_ Valid USAREUR Drivers License
- \_\_\_\_\_ One completed AE Form 190-1AA
- \_\_\_\_\_ Purchase Order or Bill of Sale (must have Registrants Name and Vehicle Identification Number)
- \_\_\_\_\_ Copy of Manufacturers Certificate of Origin (if available at time of purchase)
- \_\_\_\_\_ Owner's vehicle(s) must be present In-Country or the Port of Entry and be ready for Pick Up **ONLY!**
- \_\_\_\_\_ Customs Form AE Form 550-175A, AMSTO/NATEX **NOTE:** If vehicle is manufactured by a European Union member country, customs forms are not required!
- \_\_\_\_\_ Insurance Confirmation Card (ICC) (If utilizing USAA, AIG or VOB, your ICC is transmitted electronically, contact Vehicle Registration prior to arrival to verify)
- \_\_\_\_\_ A Request to the Limit of POV's authorized to Register (AE Form 190-1AG) is required when you need to exceed your limit of POV's Registered:  
  
**Single / Unaccompanied - 2 POV's and 1 Recreational**  
**Accompanied - 3 POV's and 2 Recreational**
- \_\_\_\_\_ Copy of PCS Orders. (Only required to register the first vehicle with USAREUR.)
- \_\_\_\_\_ Check, Money Order or Credit Card: \$30.00 1-yr registration  
\$60.00 2-yr registration  
\$90.00 3-yr registration

### USAG Ansbach Vehicle Registration Office Checklists

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## USAG Ansbach Vehicle Registration Office

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### Used U.S. specification vehicle purchase and registration checklist

- \_\_\_\_\_ Valid ID card
- \_\_\_\_\_ Valid USAREUR Drivers License
- \_\_\_\_\_ One completed AE Form 190-1AA
- \_\_\_\_\_ One completed Temp Plate Agreement Form
- \_\_\_\_\_ Purchase Order or Bill of Sale (must have registrants name and Vehicle Identification Number)
- \_\_\_\_\_ Customs Form AE Form 550-175A (Barton Barracks Bldg 5254, Rm 316)
- \_\_\_\_\_ Insurance Confirmation Card (ICC). (If utilizing USAA, AIG or VOB, your ICC is transmitted electronically, contact Vehicle Registration prior to arrival to verify)
- \_\_\_\_\_ A Request to the Limit of POV's authorized to Register (AE Form 190-1AG-R) is required when you need to exceed your limit of POV's Registered:  
**Single / Unaccompanied - 2 POV's and 1 Recreational**  
**Accompanied - 3 POV's and 2 Recreational**
- \_\_\_\_\_ Copy of PCS Orders, This pertains to personnel registering a vehicle for first time, not for personnel that have vehicles already registered with USAREUR
- \_\_\_\_\_ Check, Money Order or Credit Card: \$30.00

#### USAG Ansbach Vehicle Registration Office Checklists

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## USAG Ansbach Vehicle Registration Office

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### Used German specification vehicle purchase and registration checklist

- \_\_\_\_\_ Valid ID card
- \_\_\_\_\_ Valid USAREUR Drivers License
- \_\_\_\_\_ One completed AE Form 190-1AA
- \_\_\_\_\_ One completed Temp Plate agreement form
- \_\_\_\_\_ Purchase Order or Bill of Sale (must have registrant's name and vehicle identification number)
- \_\_\_\_\_ German title book (Fahrzeugbrief) & German Registration Book (Fahrzeugschein) stamped with Ausserbetriebsetzung (de-registered) from German Vehicle Registration Office.
- \_\_\_\_\_ Insurance Confirmation Card (ICC). (If utilizing USAA, AIG or VOB, your ICC is transmitted electronically, contact Vehicle Registration prior to arrival to verify receipt)
- \_\_\_\_\_ A Request to the Limit of POV's authorized to Register (AE Form 190-1AG-R) is required when you need to exceed your limit of POV's Registered:  
**Single / Unaccompanied - 2 POV's and 1 Recreational**  
**Accompanied - 3 POV's and 2 Recreational**
- \_\_\_\_\_ Copy of PCS Orders. (Only required to register the first vehicle within USAREUR.)
- \_\_\_\_\_ Check, Money Order or Credit Card: \$30.00

#### USAG Ansbach Vehicle Registration Office Checklists

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## USAG Ansbach Vehicle Registration Office

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### Selling vehicle to a local national or dealer checklist

\_\_\_\_\_ Bill of Sale with sellers printed name and signature. If a joint owner is present on the USAREUR Registration, both names/signatures must be present on the bill of sale.

\_\_\_\_\_ USAREUR Registration

\_\_\_\_\_ USAREUR License Plates (Unless vehicle was registered as Non-operational)

\_\_\_\_\_ Customs Form AE FORM 550-175B (Barton Barracks Bldg 5254, Rm 316)  
\*Stamped by U.S. & German Customs\*

\_\_\_\_\_ Lien Release (If vehicle is encumbered by a Lien then owner needs to provide a LIEN RELEASE or CLEARED TITLE from the holding financial institution)

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## USAG Ansbach Vehicle Registration Office

Unit 28614  
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### Agent-owner checklist

#### OWNER'S CHECKLIST:

\_\_\_\_\_ Valid ID card

\_\_\_\_\_ Valid USAREUR Drivers License

\_\_\_\_\_ Current USAREUR Registration (must have at least 90 days left on registration).  
(if not, must be inspected first and renewed)

\_\_\_\_\_ One Completed AE Form 190-1AA

**Joint Ownership:** Joint ownership registrations will be issued only to a sponsor and spouse at their request. Either may act for the other in any matter concerning the POV within the scope of this publication  
**EXCEPT WHEN SELLING A POV.**

#### AGENT'S CHECKLIST (Must be Equal or Higher Pay Grade of Owner):

\_\_\_\_\_ Valid ID card

\_\_\_\_\_ Valid USAREUR Drivers License

\_\_\_\_\_ Power of Attorney from the Registered Owner for permission to ship and/or sell.

\_\_\_\_\_ A Request to the Limit of POV's authorized to Register (AE Form 190-1AG-R) is required when you need to exceed your limit of POV's Registered:

**Single / Unaccompanied - 2 POV's and 1 Recreational**  
**Accompanied - 3 POV's and 2 Recreational**

\_\_\_\_\_ Check, Money Order or Credit Card: \$30.00 (90 day registration)

**\*OWNER MUST MAINTAIN INSURANCE ON VEHICLE IN QUESTION!\***

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## USAG Ansbach Vehicle Registration Office

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### Vehicle transfer with USAREUR plates checklist

#### SELLER'S CHECKLIST:

- \_\_\_\_\_ Valid ID card
- \_\_\_\_\_ Current USAREUR Registration with Transfer Title Portion
- \_\_\_\_\_ Lien Release (if applicable). If encumbered by a lien the owner needs to provide a lien release or cleared title from the holding financial institution.
- \_\_\_\_\_ Vehicle Safety Inspection is required on a completed AE Form 190-1AA no older than 30 days.

**Joint Ownership:** Joint ownership registrations will be issued only to a sponsor and spouse at their request. Either may act for the other in any matter concerning the POV within the scope of this publication EXCEPT WHEN SELLING A POV. Both must be present to sign the back of the AE Form 190-1A or provide a notarized Bill of Sale/Special POA to complete the sale.

#### BUYER'S CHECKLIST:

- \_\_\_\_\_ Valid ID Card
- \_\_\_\_\_ Valid USAREUR Drivers License
- \_\_\_\_\_ One Completed AE form 190-1AA. With Inspection Stamp, no older than 30 days
- \_\_\_\_\_ Insurance Confirmation Card (ICC). (If utilizing USAA, AIG, or VOB, your ICC is transmitted electronically. Contact Vehicle Registration prior to arrival to verify)
- \_\_\_\_\_ A Request to the Limit of POV's authorized to Register (AE Form 190-1AG-R) is required when you need to exceed your limit of POV's Registered:  
**Single / Unaccompanied: may have 2 POV's and 1 recreational vehicle**  
**Accompanied - 3 POV's and 2 recreational vehicle**
- \_\_\_\_\_ Copy of PCS Orders, This pertains to personnel registering a vehicle for first time, not for personnel that have vehicles already registered with USAREUR

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### Vehicle shipped at government expense checklist (incoming)

- \_\_\_\_\_ Valid ID card
- \_\_\_\_\_ Valid USAREUR Drivers License
- \_\_\_\_\_ One completed AE Form 190-1AA
- \_\_\_\_\_ One completed Temp Plate Agreement Form
- \_\_\_\_\_ Proof of ownership (Title or Registration with Registrants Name)
- \_\_\_\_\_ Owner's vehicle(s) must be in country at Vehicle Processing Center and ready for pick up.
- \_\_\_\_\_ DD form 788 (shipping document), or Household Goods Inventory Document.
- \_\_\_\_\_ Insurance Confirmation Card (ICC). (If utilizing USAA, AIG or VOB, your ICC is transmitted electronically, contact Vehicle Registration prior to arrival to verify)
- \_\_\_\_\_ A Request to the Limit of POV's authorized to Register (AE Form 190-1AG-R) is required when you need to exceed your limit of POV's Registered:  
**Single / Unaccompanied - 2 POV's and 1 Recreational**  
**Accompanied - 3 POV's and 2 Recreational**
- \_\_\_\_\_ Check, Money Order or Credit Card: \$30.00
- \_\_\_\_\_ Copy of PCS Orders, This pertains to personnel registering a vehicle for first time, not for personnel that have vehicles already registered with USAREUR.

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### Shipping vehicle back to the United States or other duty station checklist (outgoing)

- \_\_\_\_\_ Valid ID card
- \_\_\_\_\_ Valid USAREUR Drivers License
- \_\_\_\_\_ Completed AE Form 190-1AA
- \_\_\_\_\_ Both USAREUR License Plates
- \_\_\_\_\_ Valid USAREUR Registration



When current USAREUR Registration has 90 or more days left on it, the transaction is FREE. Between 60 and 90 days remaining, you will receive the same expiration date as the previously registration. When there is less than 60 days, the transaction will cost \$30.00

- \_\_\_\_\_ Check, Money Order or Credit Card: \$30.00  
**(If Registration is LESS than 60 days)**
- \_\_\_\_\_ Shipping Document showing POV was delivered to Vehicle Processing Center
- \_\_\_\_\_ Shipping Confirmation Memo if shipped privately
- \_\_\_\_\_ Copy of Orders if PCS'ing to another NATO country.

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### Checklist for getting rid of or “junking” your vehicle with MWR Auto Skills Center

\_\_\_\_\_ AE Form 190-1Z Certificate of Release/Donation of POV

\_\_\_\_\_ USAREUR Registration

\_\_\_\_\_ USAREUR Plates (Unless registered as a Non-operation POV)

\_\_\_\_\_ Lien Release (if vehicle is encumbered by a Lien then owner needs to provide a LIEN RELEASE or CLEARED TITLE from the holding financial institution)

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